A RESOLUTION BY TRANSPORTATION COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR TO AWARD AND EXECUTE AN AGREEMENT WITH THE TRANSPORTATION SECURITY CLEARINGHOUSE FOR FINGERPRINTING SERVICES, IN AN AMOUNT NOT TO EXCEED \$3,750,000.00 OVER A FIVE YEAR PERIOD; TO BE CHARGED TO AND PAID FROM FDOA 5501 (AIRPORT REVENUE FUND) 180313 (AVIATION SECURITY) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 7563000 (AIRPORT); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") owns and operates Hartsfield-Jackson Atlanta International Airport ("Airport"); and

WHEREAS, the Transportation Security Administration ("TSA") issued Directive 1542-04-08E, which required all airport operators to obtain fingerprints for anyone requesting access to the Airport's Security Identification Display Area (SIDA) or Sterile Area; and

WHEREAS, under this directive, the Transportation Security Clearinghouse collects all fingerprints and fees submitted by airport operators for the purpose of obtaining a Criminal History Records Check ("CHRC"); and

WHEREAS, under this directive, all airport operators, including the City, are required to use the Transportation Security Clearinghouse for these fingerprinting services; and

WHEREAS, the City is required to comply with this directive and any new security directives as a result of Threat Level Orange; and

WHEREAS, the Aviation General Manager and the Chief Procurement Officer have recommended that an Agreement for fingerprinting services be awarded to the Transportation Security Clearinghouse as a sole source vendor; and

WHEREAS, said Agreement has an initial term of five (5) years with two (2) five (5) year renewal options at the City's sole discretion.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor is hereby authorized to award and execute an Agreement with the Transportation Security Clearinghouse for fingerprinting services, in an amount not to exceed \$3,750,000.00 over a five year period. Payments will be disbursed as follows:

- 2009 -- \$725,000.00
- 2010 -- \$725,000.00
- 2011 -- \$750,000.00
- 2012 -- \$750,000.00
- 2013 -- \$800,000.00
- TOTAL -- \$3,750,000.00

BE IT FURTHER RESOLVED, that said Agreement has an initial term of five (5) years with two (2) five (5) year renewal options at the City's sole discretion.

BE IT FURTHER RESOLVED, that all contracted services will be charged to and paid from FDOA 5501 (Airport Revenue Fund) 180313 (Aviation Security) 5212001 (Consulting/Professional Services) 7563000 (Airport).

BE IT FURTHER RESOLVED, that the City Attorney is hereby directed to prepare an appropriate Agreement for execution by the Mayor, to be approved as to form by the City Attorney.

BE IT FINALLY RESOLVED, that said Agreement shall not become binding upon the City and the City shall incur no liability upon same until such Agreement has been executed by the Mayor, attested to by the Municipal Clerk, approved by the City Attorney as to form and delivered to the Transportation Security Clearinghouse.

<u>Part II: Legislative White Paper:</u> (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:	
Committee of Purview:	
Caption:	
Council Meeting Date:	
Requesting Dept.:	
FAC Confirmed by:	
Requesting Dept.:	

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Per the Transportation Security Administration's (TSA) Fingerprint Guide dated October 8, 2002 and TSA's Security Directive 1542-04- 08E, airport operators are required to submit fingerprints for anyone requesting access to the airport's Security Identification Display Area (SIDA) or Sterile Area to the Transportation Security Clearinghouse (TSCH) for the purpose of obtaining a Criminal History Records Check (CHRC). The Department of Aviation is requesting the approval of a contract for additional funds to be paid to the AAAE in order to facilitate the processing of fingerprinting services.

2. Please provide background information regarding this legislation.

The City of Atlanta is required to comply with the Transportation Security Regulation 1542 and new security directives as a result of Threat Level Orange. The Department of Aviation and all airports must conduct 100 % inspections of all vendors, deliveries, vendor employees and delivery personnel that enter the sterile areas, vehicles entering the secured area and a designated percentage of all employees entering the sterile area (concourses). We must collect additional personnel data on individuals with access to secured areas of the airport to include verification of eligibility to work in the United States. Other security requirements will include the full implementation of the federally mandated cargo security requirements and escort rules.

On November 26, 2001, the Federal Aviation Administration and the AAAE entered into an agreement to facilitate the processing of fingerprints. Under this agreement, the Clearinghouse collects fingerprints and fees submitted by regulated parties in accordance with 49 CFR Parts 1542.209 and 1544.229.

Post 9/11 laws were enacted requiring the fingerprinting of all airline and airport employees to initiate the background investigations of all individuals.

3. If Applicable/Known:

(a)	Contract Type (e.g. Professional Services, Construction Agreement, etc): Professional Services			
(b)	Source Selection:			
(c)	Bids/Proposals Due:			
(d)	Invitations Issued:			
(e)	Number of Bids:			
(f)	Proposals Received:			
(g)) Bidders/Proponents:			
(h)	Term of Contract:			
4. Fund Account Center (Ex. Name and number):				
Fund: 5501 Account: 5212001 Center: 180313 Function Act: 7563000				
5. Source of Funds: Example: Local Assistance Grant Consulting/Professional Services				
6. Fiscal Impact:				
Example: This legislation will result in a reduction in the amount of to Fund Account Center Number				
7. Method of Cost Recovery: Money collected will cover the cost of the maintenance of the system.				
Examples:				
	a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.			
	 Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program. 			
This Le	gislative Request Form Was Prepared By:			



October 8, 2008

Shirley Franklin Mayor

Benjamin R. DeCosta Aviation General Manager

TO:

Adam L. Smith, Chief Procurement Officer

Department of Procurement

FROM:

Mario Diaz, Deputy Aviation General Manger

Department of Aviation

SUBJECT:

Sole Source for Fingerprint Services at H-JAIA- Requisition #130268

In accordance with the City of Atlanta Code of Ordinances, Section 2-1192 of Article X Procurement and Real Estate Code which provides emergency purchases, the Department of Aviation (DOA) is forwarding the following justification to support the emergency request for fingerprint services at Hartsfield-Jackson Atlanta International Airport (H-JAIA).

The Federal Aviation Administration and the American Association of Airport Executives (AAAE) entered into an agreement effective November 26, 2001 to facilitate the processing of fingerprints. This regulation was transferred to the Transportation Security Administration (TSA) effective February 17, 2002. Under this agreement the AAAE Clearinghouse collects fingerprints and fees submitted by regulated parties in accordance with 49 CFR Parts 1542.209 and 1544.229 (see attached agreement).

All regulated parties were required to establish an account with the clearinghouse by March 25, 2002. All fees must be paid in advance by using one of the following methods:

Pre-payment; Electronic Bank Transfer; Wire Transfer; Certified Bank Check; Money Order; Corporate Credit Card or Corporate Check

Therefore, Department of Aviation (DOA) is requiring your approval to utilize the Transportation Security Clearinghouse as the sole source vendor for this service at H-JAIA.

If additional information is required to process this request, please contact Lepora Manigault at 404.530.2421.

Attachments

Cc:

Security

File



TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE	ATTN: GREG PRIDGEON		
Dept.'s Legislative Liaison: Anita Wi	liams		
Contact Number: 404-530-6600			
Originating Department: Aviation			
Committee(s) of Purview:Transportation			
Chief of Staff Deadline: 10/29/08			
Anticipated Committee Meeting Date(s):	11/12/08		
Anticipated Full Council Date: 11/17 Commissioner Signature: Chief Procurement Officer Signature:	Jan Limin		
CAPTION A RESOLUTION AUTHORIZING THE MAYOR TO AWARD AND EXECUTE AN AGREEMENT WITH THE TRANSPORTATION SECURITY CLEARINGHOUSE FOR FINGERPRINTING SERVICES, IN AN AMOUNT NOT TO EXCEED \$3,750,000.00 OVER A FIVE YEAR PERIOD; TO BE CHARGED TO AND PAID FROM FDOA 5501 (AIRPORT REVENUE FUND) 180313 (AVIATION SECURITY) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 7563000 (AIRPORT); AND FOR OTHER PURPOSES.			
FINANCIAL IMPACT (if any) \$3,750,000.00 Mayor's Stoff Only			
Mayor's Staff Only			
(date)	eived by LC from CPO:		
Received by Mayor's Office: (date)	Reviewed by: (date)		
Submitted to Council: (date)			